

Vadnais Heights Area Community Fund

affiliated with The Saint Paul Foundation

www.saintpaulfoundation.org

Dear Educator:

The Vadnais Heights Area Community Fund, in partnership with The Saint Paul Foundation and the Fund for Teachers, is pleased to offer this exciting opportunity. The Fund for Teachers professional development program rewards promise, creativity, and dedication.



Eligibility

- The Fund for Teachers professional development grants allow teachers to participate in summer training and enrichment activities designed to improve or enhance the recipient's teaching skills and capacity. Similar programs are offered in Denver (CO), Houston (TX), Minneapolis (MN), New York City (NY), Oakland (CA), and Tulsa (OK).
- The goal of the program is to challenge teachers to consider fresh, unexplored areas of thinking and give them new hope and pride in their professions.
- Each recipient must be employed full-time within the school district areas of 621 or 624 and be a K-12 classroom teacher at the time that grants are used.

Awards

The number of awards is limited only by applicant merit and available funds. Teachers may request up to \$1,500. Awards must be used before the beginning of the 2007-2008 academic year or returned to the Vadnais Heights Community Fund.

How to Apply

Applications must be postmarked no later than March 31, 2007, to be considered. Three copies of all application materials must be submitted to the address below. Incomplete applications will not be considered.

Selection

- A committee of education professionals and community members will select The Fund for Teachers professional development award recipient.
- Merit as determined by the selection committee will be the sole criterion. Seniority is not a factor. Teachers may receive a Fund for Teachers professional development award once every five years.

Obligations and Revisions

Upon completion of the summer activity, each recipient is required to submit a written project report and an expense report, including original receipts. The Vadnais Heights Area Community Fund reserves the right to review the conditions and procedures of this program and to make changes at any time, including termination of the program.

Additional Information

Questions regarding the program should be addressed to:

Vadnais Heights Area Community Fund
Attn: Gerald Urban, Teacher's Fund
800 East County Road E
Vadnais Heights, MN 55127
Phone: 651.204.6010
gurban@cityvadnaisheights.com

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The Fund for Teachers Grant Program

Application Postmark Deadline: March 31, 2007

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Mail by March 31, 2007 to:

The Fund for Teachers
c/o Vadnais Heights Area Community Fund
800 East County Road E
Vadnais Heights, MN 55127

Applicant Data

Last Name _____ First _____ Middle Initial _____

Home Mailing Address _____

City _____ State _____ Zip Code _____

Home Telephone _____ Work Telephone _____

E-mail Address _____ Social Security Number _____

Certification: This application becomes the property of the Vadnais Heights Area Community Fund. I hereby certify that the information contained in this application is, to the best of my knowledge, correct. I understand that any Fund for Teachers grant received will be used for the project/activity described in this application. Separate records of disbursements and receipts will be kept for at least three years. A written project report and an expense report, including original receipts will be required at the end of the program.

Applicant's Signature _____ Date _____

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School Information

School Name _____

Address _____

City _____ State _____ Zip Code _____

Work Title _____

Professional Recognition and Leadership Roles _____

Type of School: ___ Elementary ___ Middle School ___ High School

Curriculum you teach _____

Please respond to the following questions in sequential order. Limit your project information response to three pages total. **Show Your Passion!** The committee wants to understand how this will be a transformative experience that you can bring back for the benefit of your students. Three copies of all application materials must be submitted and all four questions must be addressed completely, including the budget proposal. Incomplete applications will not be reviewed by the committee.

- 1. Project/activity description:** What challenging, enriching activity would you like to pursue this summer?
- 2. How will this make you a better teacher:** State your objectives. How will this enhance your work as an educator?
- 3. Benefits to students:** How will students benefit from your proposed activity? What will you bring back to the classroom from your experience?
- 4. Use of funds:** Complete the attached Budget Proposal. If your project is selected, you will be required to submit a line-item budget and report other sources of funding for this project.

Note: The committee generally won't fund curriculum development, the purchase of classroom supplies, or conference attendance. They also are not likely to fund expenses for equipment purchases.

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Budget Proposal

Briefly describe the anticipated budget for your expedition. (A detailed line-item budget will be required for any funded project.)

Travel Expenses

Destination/City _____	Amount
Transportation _____	\$ _____
Lodging _____	\$ _____
Food Allowance _____	\$ _____
Tour Fees _____	\$ _____

Miscellaneous Expenses

Course/Program Fees _____	\$ _____
Materials _____	\$ _____
Equipment _____	\$ _____

(provide an explanation for purchase – keep in mind that many schools have digital cameras, laptops, etc., available for borrowing.)

Other _____ \$ _____

Total Requested \$ _____

Budget proposals can range up to \$1,500. If you are applying as a Team, please submit one budget for not more than \$1,500.

Signature(s) _____ Date _____

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